

Employment Notification

The Notice of Engagement Two (2) Senior Legal Consultant in Darjeeling District Police on Contractual Basis

Application are invited from eligible candidate for Engagement of Senior Legal Consultants on contractual basis in Darjeeling Police. Your applications shall reach to the office of the undersigned by hand copy or through mail (Email I.D. spdg001@gmail.com) by 07.12.2025 repeat 07.12.2025 positively. No application will be entertained after the said dated.

1. Eligibility Criteria :-

- i) Applicant must be a Law Graduate from any recognised University.
- ii) The applicant must possess a Degree of Law from a recognized university and be a registered legal practitioner.
- iii) Retired PP/APP and advocates having served on Government panels rendering legal advice in criminal matter may also apply.
- iv) Age Limit the Candidates should not be more than 64 years of age in the date of engagement.

2. Responsibilities (nature of Job):-

A) In the matters where FIR has been registered.

- 1) To tender legal advice to the investigation officers during:-
 - i) All stages of investigation i.e from the registration of case to the filing of charge sheet. The work will also include help in drafting legal papers.
 - ii) To provide legal advice in Bil matter and Lisc. matters in various courts, including Hon'ble Supreme Court and High Courts.
- 2) To assist the IOs in drafting questionnaires for seeking opinions from experts i.e Doctors, Forensic Science Laboratories (CPSL & FSLs), etc.
- 3) To discuss and share case laws and prominent Judgement of Hon'ble High Court and Apex.
- 4) To assist the IOs in interpreting the laws, statutory rules and regulation and amendments thereof.
- 5) To advise the IOs in preparation of the Final Report to ensure convictions.

B) Miscellaneous Matters :-

- 1) To assist in preparing replies to notices received from various Commissions and statutory authorities.
- 2) To assist in making replies to Writs/SLPs and other matter of Hon'ble High Court/Supreme Court.

Note : The Selected candidate, i.e the Legal Consultant, shall render only legal advice to the Investigation Officers of West Bengal Police at the Police Stations/Offices.

3) Other Terms and Conditions :-

- 1) The tenure of the consultants will be for one year which may be renewed annually depending on their performance.
- 2) Termination of Contract : One Month Notice.

4) The Selection Procedure:-

The Applicant received in response to the advertisement will be scrutinized and short listed candidate will be called for personal interview. The interview will be conduct by three members committee.

- 1) Superintendent of Police Darjeeling.
- 2) Additional Superintendent of Police (HQ) Darjeeling.
- 3) A Legal Advisor or Judicial Officer.

Remuneration : - Engagement is on contractual basis at a consolidated remuneration of Rs. 40,000 (Rupees Forty Thousand only) (Enclose : Application Form)

Application form may be downloaded from Darjeeling Police Website.


25/11/25
Superintendent of Police
Darjeeling
Date: 25/11/2025

Memo No- 1877/1(10)RO (Legal Cell), DJG

- 1) The Director Information and Cultural Affairs, Nabanna, HRDS Building 325, Sarat Chatterjee Road, Howrah with the request to take measure for early publication of the above stated auction in the leading newspaper
- 2) The Court Inspector Sadar Court, Darjeeling for kind information and directed to serve all Bar Council Member (Advocates).
- 3) The Court Inspector Kuracong Court, Darjeeling for kind information and directed to serve all Bar Council Member (Advocates).
- 4) The G.R.O, Siliguri Court SI Moksed Hussain for kind information and directed to serve all Bar Council Member (Advocates).
- 5) The N.G.R.O Mirik Court for kind information and directed to serve all Bar Council Member (Advocates).
- 6) The N.G.R.O Mungpoo Court for kind information and directed to serve all Bar Council Member (Advocates).
- 7) The Ld. Public Prosecutor of Darjeeling for information and kindly circular the Notification.
- 8) The Ld. Government Pleader of Darjeeling for information and kindly circular the Notification.
- 9) The Ld. Additional Public Prosecutor of Siliguri Court for information and kindly circular the Notification.
- 10) The Ld. Additional Government Pleader of Siliguri Court for information and kindly circular the Notification.

Superintendent of Police
Darjeeling

Application form for the post of Legal consultant in Darjeeling District Police on Contractual Basis

To,

The Superintendent of Police
Darjeeling

Sub: Application for the post of Legal Consultant in Darjeeling District Police.

Sir, I Mr/Ms _____ would like to appear for personal interview engage myself as legal Consultant in Darjeeling District Police on Contractual basis. My details are as mentioned below:

Name:

Father Name /Husband Name/Guardians:

Present Address:

Permanent Address:

Date of Birth:

Education Qualification Class X onwards:-

Sl. No.	Name of Examination Passed i.e. Madhyamik /H.S Law Graduate etc	Year of Pass	Name of board University	% of Mark obtain	Subject studied

Practicing /Working Experience:

Extracurricular Activities if any:

Contact No:

Aaddhar No:

PAN No:

EPIC No:

Mail I.D :

Thanking you

Your faithfully

Enclosed: Self attested Phone copy of Mark Sheet of all Education Qualification Class X onward, Admit Card/Certificate as Age proof Class X onwards Examination work, experience certificate.